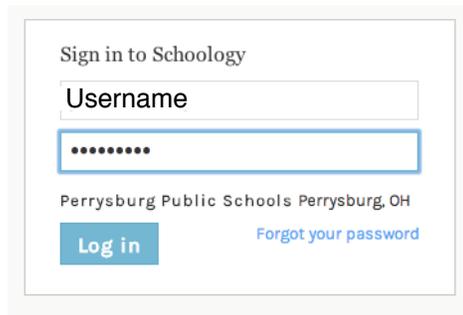


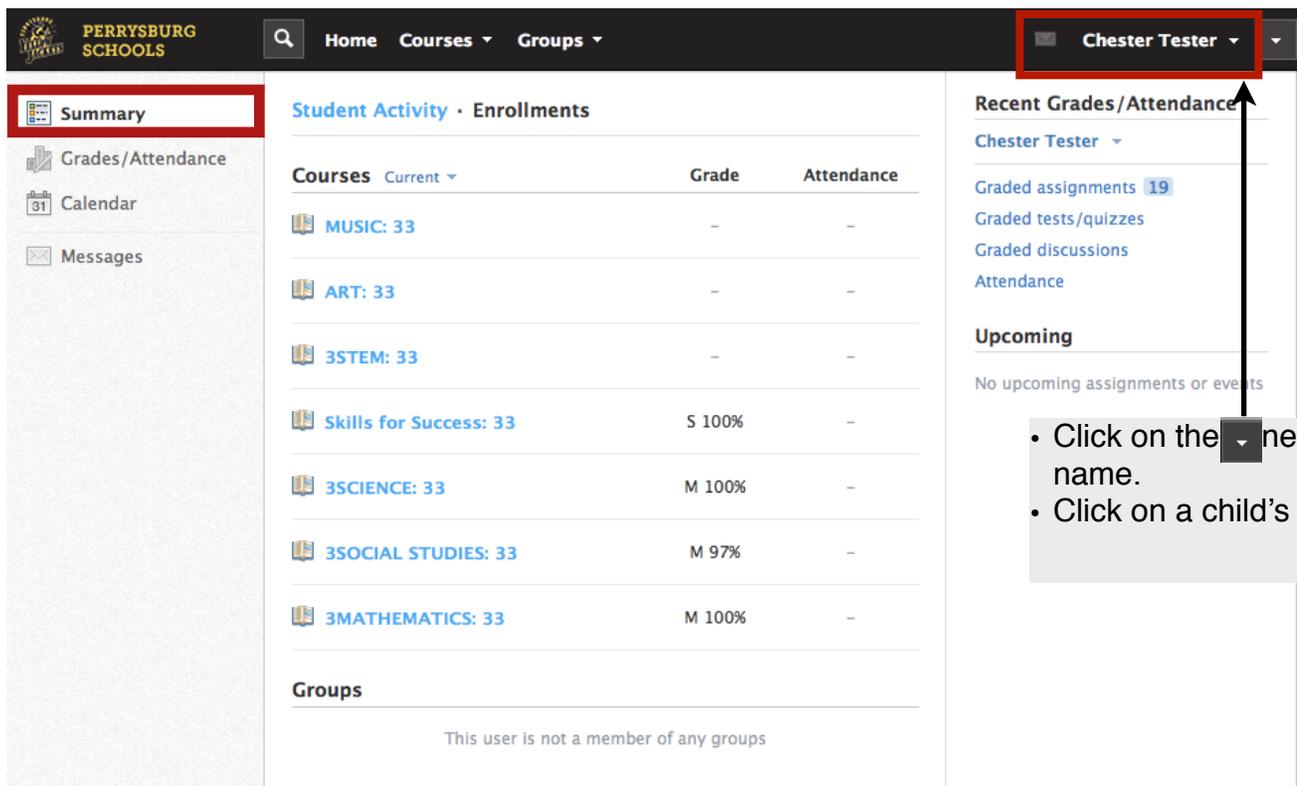
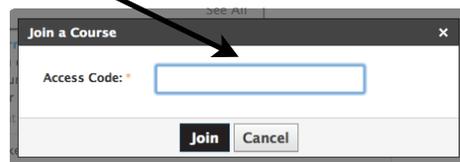
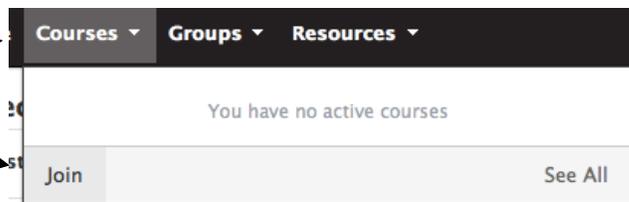
Quick Parent Schoology Guide

This guide and much more information can be found by joining the course on Schoology. To join the course, please do the following:

- Go to **lms.perrysburgschools.net**
- Sign in with your
Username:
Password:



- Click on Courses
- Click on Join
- Enter the following code and click Join:
MNKSBJFW4F



Courses	Current	Grade	Attendance
MUSIC: 33		-	-
ART: 33		-	-
3STEM: 33		-	-
Skills for Success: 33		S 100%	-
3SCIENCE: 33		M 100%	-
3SOCIAL STUDIES: 33		M 97%	-
3MATHEMATICS: 33		M 100%	-

Groups

This user is not a member of any groups

Recent Grades/Attendance

Chester Tester

- Graded assignments 19
- Graded tests/quizzes
- Graded discussions
- Attendance

Upcoming

No upcoming assignments or events

• Click on the  next to your name.

• Click on a child's name.

Summary

- Grades/Attendance
- Calendar
- Messages

Student Activity · Enrollments Most Recent

Amanda Drummond ▶ Toth Elementary:
Online orders for Square 1 Art will end on Friday, Nov. 1. Paper orders can still be brought to the office on Monday, Nov. 4. Thanks for supporting the arts!
Oct 30, 2013 at 1:11 pm

Lesley Stout
What do I tell parents who have already lost the order form?
Wed Oct 30, 2013 at 8:36 pm

Mr. Best ▶ Ft. Meigs Elementary:
The 3rd P.E.P.A. Holiday Extravaganza is just about two weeks away! It will be Saturday, Nov. 2nd from 9:30- 1:30 P.M. at the Perryburg Jr. High School. This is a great fundraiser for P.E.P.A benefiting all four elementary schools and their enrichment programs. We need your help! Below you'll find a SignUp Genius link that you can go to sign up to volunteer or donate.
[http://www.signup ...](http://www.signup...)
Show More
Wed Oct 30, 2013 at 12:19 pm

4 people liked this

Recent Grades/Attendance

Chester Tester

- Graded assignments 19
- Graded tests/quizzes
- Graded discussions
- Attendance

Upcoming

No upcoming assignments or events

• In the center section you will see past assignments for the child.

• By clicking on the name, you can change children.

• Over here are upcoming assignments and events.

Click on Enrollments to see this view.

PERRYSBURG SCHOOLS Home Courses Groups Chester Tester

Summary

- Grades/Attendance
- Calendar
- Messages

Student Activity **Enrollment**

Courses	Current	Grade	Attendance
MUSIC: 33		-	-
ART: 33		-	-
3STEM: 33		-	-
Skills for Success: 33		S 100%	-
3SCIENCE: 33		M 100%	-
3SOCIAL STUDIES: 33		M 97%	-
3MATHEMATICS: 33		M 100%	-

Groups

This user is not a member of any groups

Recent Grades/Attendance

Chester Tester

- Graded assignments 19
- Graded tests/quizzes
- Graded discussions
- Attendance

Upcoming

No upcoming assignments or events

• Now the center section show a summary of all classes and the overall grade.

- Click on the Grades/Attendance tab to change the view.

The screenshot shows the PERRYSBURG SCHOOLS interface. The top navigation bar includes 'Home', 'Courses', and 'Groups'. The user is logged in as 'Chester Tester'. In the left sidebar, the 'Grades/Attendance' tab is highlighted with a red box. The main content area has two tabs: 'Grades' and 'Attendance', with 'Attendance' selected. Below the tabs are buttons for 'Download Student Report' and 'Download Report Card'. A list of classes is displayed, including 3MATHEMATICS: 33, 3SCIENCE: 33, 3SOCIAL STUDIES: 33, 3STEM: 33, ART: 33, MUSIC: 33, and Skills for Success: 33. A yellow box highlights this list, and an arrow points from the 'Grades/Attendance' tab to it.

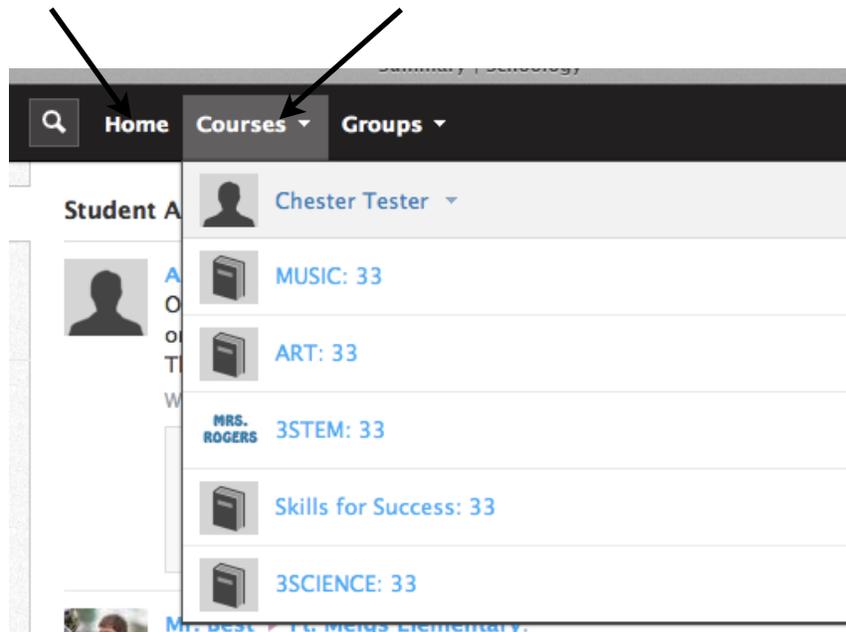
- In this view, you can click on a class to see individual assignments.

- Click on Calendar view to see the events, assignments and other items.

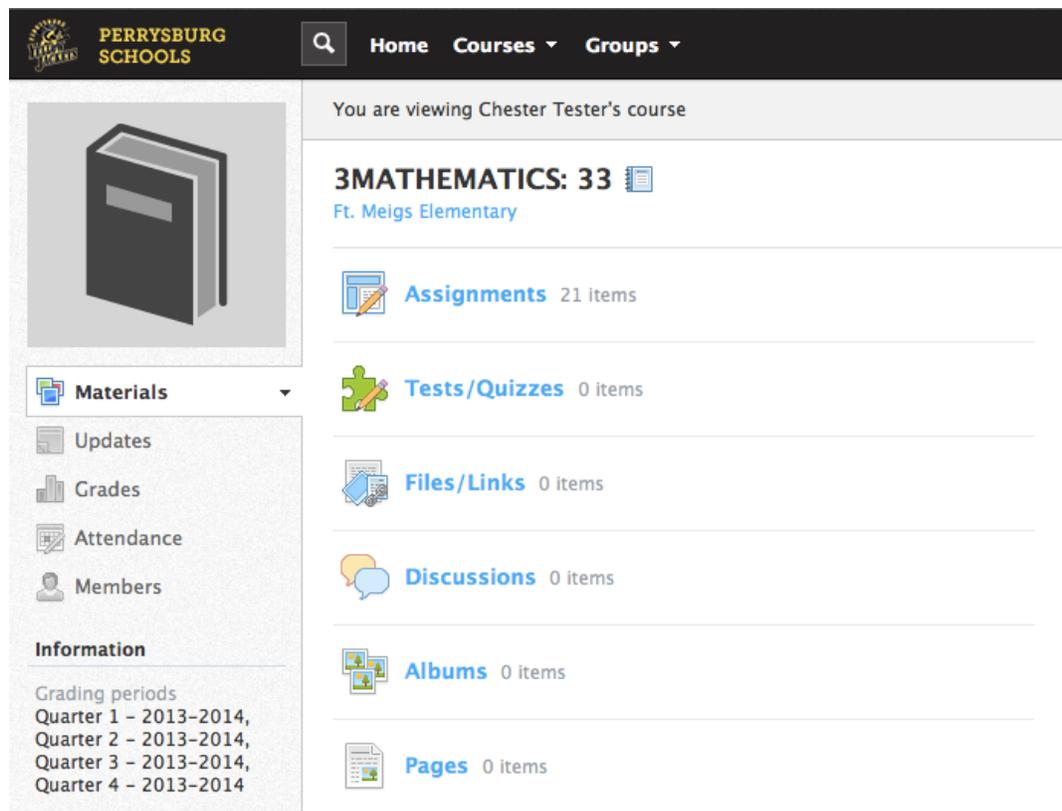
The screenshot shows the PERRYSBURG SCHOOLS interface with the 'Calendar' view selected in the sidebar (highlighted with a red box). The main content area displays a calendar for October 2013. The calendar grid shows dates from 29 to 19. On the 17th, there is an assignment for 'Homework 4.1 11:59 pm'. On the 18th, there are several assignments: 'Local Government 11:59 pm', 'look out washington d.c. 11:59 pm', 'Government quiz 11:59 pm', 'Introduce Science 11:59 pm', 'Chicken bone 11:59 pm', 'raisin experiment 11:59 pm', and 'Matter vocab and reading 11:59 pm'. On the 19th, there is an assignment for 'Experiments 11:59 pm'. A yellow box at the bottom of the screenshot contains the text: 'Students will be responsible for entering assignments on the calendar in grades 6-12.'

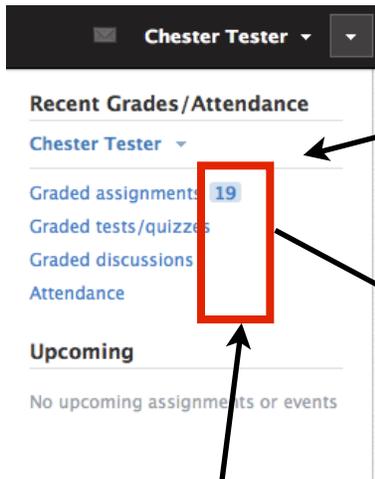
- Clicking on Home will take you back to the first screen.

- Clicking on Courses is another way to see the courses



By clicking on a course, you can view the resources that the teacher may have made available to the students.

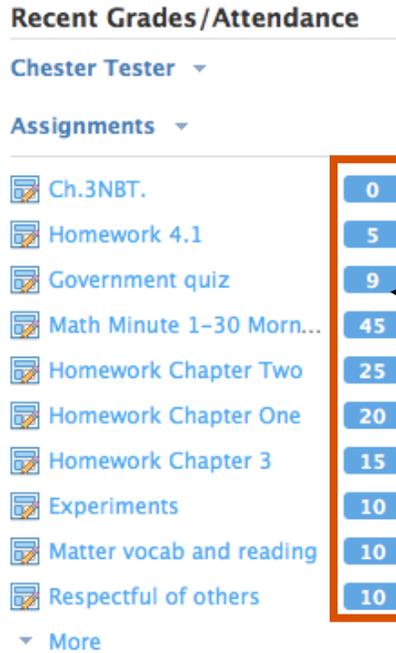




This area shows the items that have been graded. By clicking on an area you will see all the items for that area.

These numbers indicate how many items there are in each category. For instance, there are 19 graded assignments.

Clicking on an individual item will take you to the course in which the item was assigned. Hovering over an item will also let you know what course it is associated with.



These numbers indicate what the number of points the student received on the assignment. To see your child's grade, click on the assignment.

Parent Email Digest

Email Settings

You may elect to receive email digests of your child(ren)'s activity in Schoology. To save email digest settings in your parent account, follow these steps:

1. Click on the downfacing arrow on the top right of your Schoology account.
2. Select a child from the list that appears in the dropdown.
3. Once you're viewing the child's account, click on the downfacing arrow again.
4. Select the Notifications option in the dropdown menu.
5. To receive emails, make sure your Email Summary is set to On.
6. You may choose to receive emails on a Daily or Weekly basis. If you choose a Daily option, you may set a time at which the email notification will be sent to your inbox. If you choose a Weekly option, you'll have an additional option to select the day of the week you'd like to receive the email.

Note: If there are no updates for the given time period, you will receive an email stating that there are no new updates.

The screenshot shows the 'Account' settings page with two tabs: 'Notifications' and 'Account Settings'. The 'Parent Email Digest' section is active, with the following settings: 'Email Summary' is set to 'On', 'Repeat' is set to 'Weekly', 'Time' is set to '09:30PM', and 'Day' is set to 'F' (Friday). A 'Save Changes' button is located at the bottom of the form.

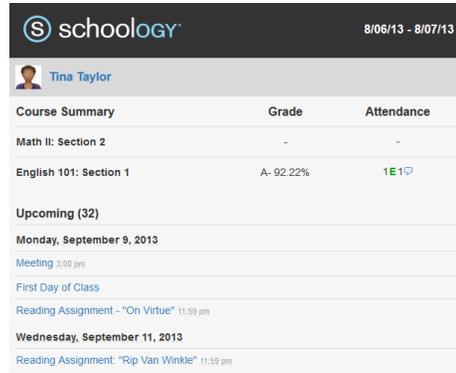
What will the email look like?

The email digest will include the following information:

- The date range for which information is displayed
- Each of your children's names at the top of the email summary
- A summary of each course for the child, which includes:
 - Newly received grades (**Please note that if a teacher has not graded an assignment, the grade may appear as a zero. Please discuss the grade with your child and teacher if there is a question.**)
 - A summary of marked attendance (late, absent, excused)

- Recent activity, which includes:
 - The student's posts and updates in courses, assignments, tests/quizzes, and discussions
 - Recent submissions for assignments and tests/quizzes

The digest will include up to five Summary items and up to ten Recent Activity items. To view more items than appears in the list, click on the More option at the bottom of each area. If you have more than one child association, you can view the Summary and Recent Activity for additional children by scrolling down the digest.



How do I make sure I receive emails?

To make sure you receive emails, check that your email address is verified to receive emails from Schoolology.

1. Click on the downfacing arrow on the top right of your Schoolology account.
2. Select your account from the list that appears in the dropdown.
3. Once you're in your account, click on the downfacing arrow and select Account Settings.
4. If you haven't yet verified your primary email address, you'll see an orange message to Resend verification email. Check the box next to the message and Save Changes.
5. Once you receive the verification email, click on the link provided in the email to verify your email address.

Note: If you don't receive the email at the correct time of day, check the timezone associated with your account from your [Account Settings](#). If you don't receive any email notifications on a daily or weekly basis after having completed these steps, you can [create a ticket](#) with the Support Team for assistance.

Account Info

[Change your password](#)

First Name: *

Preferred First Name:

Middle Name:

Last Name: *

Username:

Primary Email:

Resend verification email

ntaylor@schoolologyacademy.org